

Wiring Policy For All Rogers Communications Centre Facilities

Purpose Of Policy

The purpose of this policy is to outline the procedure for the installation of wires inside of labs and facilities in the Rogers Communications Centre. The purpose of this control is to ensure safety standards are met for all installations relating to Faculty of Communication Design labs and administrative areas inside the Rogers Communications Centre. It should be noted that this policy does not cover university wide wiring installed under the supervision of the Computer and Communications department or by Physical Plant. This policy focuses strictly on the in-house wiring relating to Audio facilities, Video facilities and computer installations inside the Rogers Communications Centre.

Guidelines To Administer The Policy

It should be noted that the installation of technology falls amongst two groups in the Rogers Communications Centre. The split between the working groups is determined by the intended use of the wire and the hardware configuration attached to it. In a nutshell the wiring associated with computer labs, administrative computers and backend servers are the responsibility of the Computer Systems Technology Group. In the case of Audio or Video facilities and labs, along with fixed production studios, the responsibility falls into the Media Systems Technology Group. Hence any questions around the suitability of computer wiring and its requirements based on where its run are directed towards the Lead, Windows NT Server Specialist found within the Computer Systems Technology Group. Any questions around Video and Audio wiring should be directed towards the Lead, Media Systems Technologist found in the Media Systems Technology Group.

Procedure

Thus the procedure for gaining approval for wiring types and paths is as follows;

- For computer wiring that is placed inside the walls, floors, ceilings or wiring trays approval must be obtained from the Lead, Windows NT Server Specialist found within the Computer Systems Technology Group of the RCC. This approval will only be granted once an electronic letter is written to the Lead along with an (Visio based) electronic drawing of the wiring path plans. Approval will come in the form of an electronic e-mail from the Lead.
- For wiring that carries traditional Television and Audio signals that is to be placed inside the walls, floors, ceilings or wiring trays, approval must be obtained from the Lead, Media Systems Technologist found in the Media Systems Technology Group of the RCC. This approval will only be granted once an electronic letter is written to the Lead along with an (Visio based) electronic drawing of the wiring path plans. Approval will come in the form of an electronic e-mail from the Lead.